

Life to Eagle Advancement Procedures Check List

February 12, 2003

Frontier Trails District

Leadership Service Project Procedures

- Start Leadership Service Project Diary.
- Select a leadership service project (LSP), (for help with this, see the next check list, #1)
- Complete Eagle Scout Rank Application and mail to Bismarck office for advancement certification.
- Write up a rough draft of the leadership service project – details, pictures, etc. (for help with this, see the next check list, #2)
- Discuss proposed project with the unit leader (scoutmaster) for any suggestions and a time to present to the unit committee. The LSP should be in final draft stage of write up.
- Proposed leadership service project is reviewed by the unit committee.
 1. **Critique by unit committee.**
- Make any needed revisions to proposed leadership service project; type revised plan into the “Eagle Scout Leadership Service Project Workbook”
- Obtain approval signatures by community, scoutmaster, unit committee.
- Submit proposed leadership service project plan to the District Boy Scout office (**allow 30 days**).
- Project will be reviewed by District Advance Committee: . . .Committee will:
 1. Approve and mail back to scout *or* [inform scout office of approval]
 2. Not approve and explain why. [changes made to write up and resubmitted to District Advance Committee]
- Once the leadership service project is approved, Scout may begin project.
- After leadership service project is completed
 1. Scout completes final project writeup, organized to demonstrating his leadership and planning skills.
- Leadership final project writeup is reviewed by troop committee.
- Mail out letters of recommendation.
- Unit Committee gathers these items:
 1. Leadership Service Project writeup
 2. Life ambitions [Requirement #6]
 3. Eagle Scout Rank Application
 4. Letters of recommendation (**MUST NOT BE OPENED**)

Note: The Frontier Trails District Advancement Committee reviews projects twice a month (1st and 3rd Wednesdays). The Leadership Service project proposal needs to be in the Bismarck Boy Scout office by the previous Friday.

To Schedule Eagle Board of Review

Unit committee representative delivers items listed above to Boy Scout office in Bismarck:

1. Date of the Board of Review will be set by the District Advancement committee.
2. Submit two names from Unit Committee to Eagle Board of Review.
3. Time and place of Board of Review will be established at this time.
4. Letter confirming date/time/place will be sent prior to Eagle Board of Review to parents, scout, unit committee, and district advancement committee.
5. Copy of Eagle Scout Leadership Service Project will go to Unit Committee and District Advancement Committee.
6. Exceptions to schedule must be approved by District Advancement Committee.

Eagle Board of Review

1. Scout must be in full uniform (shirt, sash, pants [if scout has or can borrow - if not as nice and possible]) make a good impression.
2. See Eagle Scout Board of Review (“The Life to Eagle Process,” page 15)

Leadership Service Project (LSP) Check List Frontier Trails District

This check list is to aid the scout in preparing and choosing a leadership service project and assist in preparing the draft and final write up.

Scouts Name: _____ Phone: _____ Unit#: _____

1. Project Description:

- Complete description of the project.
- Does the group to benefit qualify?
- Complete description of benefit provided to the group identified?

2. Planning Details:

- Complete description of the present condition. (*Pictures, maps sketches, or drawings as appropriate*)
- Methods used to complete the project:
 - How will the project work be organized?
 - How will the scout demonstrate leadership?
- Materials required for the project:
 - Complete list of necessary materials (*breakdown of the materials and amount of each needed*).
 - Where will the scout secure the materials? (*retail, outlets, organizations, the benefitting group, etc., include contact person*)
 - How much will the materials cost?
 - How will funding, to pay for the materials be secured? (*fund-raiser, donations, benefitting group, etc., include contact person*)
- Resources required for the project:
 - Complete list of all the resources necessary? (tools, electricity, transportation, etc.)
 - Where will the scout secure the resources? (*provided by self, friends, scout unit, benefitting group,...*)
- Project helpers (people) necessary to complete the project:
 - List the number of people needed and when. (schedule of personnel requirements based on project workload)
 - Where does the scout plan to get the people? (*Scout unit, family, friends, schoolmates, etc.*)
- Time schedule:
 - Has the scout set dates for working on the project, and these dates realistic?
 - What are the contingency