
Eagle Scout Leadership Service Project Workbook, No. 18-927A (NLC)

ver 2.1 wpd



Eagle Scout Leadership Service Project Workbook



A Message from the Chief Scout Executive

Congratulations, Life Scout.

In attaining the rank of Life Scout, you have had the opportunity to learn and master many skills. You've hiked and camped in good and not-so-good weather. You've learned to take care of yourself and others in the out-of-doors, as well as in your home community.

Before you now is the opportunity to master yet another set of skills. These skills are encompassed in the requirements for the rank of Eagle Scout. One of these requirements is your demonstration of leadership skills. You do so by planning and carrying out an Eagle Scout Leadership Service Project.

The Eagle Scout Leadership Service Project Workbook will help you meet this requirement. You will use this workbook to plan, receive the necessary approvals, carry out, and then report on the completion of your project.

After completing your project and all the other requirements for the rank of Eagle Scout, complete the following steps:

1. Review the Eagle Scout Rank Application (No. 58-728, available from your local council service center). Note that you will need to list references of people who will speak on your behalf. You will also need to prepare a statement about yourself.
2. Fill out the Eagle Scout Rank Application. Ask your unit leader and/or unit advancement committee person to assist you.
3. Secure the signatures of your unit leader and unit committee chairman. Their signatures indicate approval and recommendation by your unit.
4. Submit your Eagle Scout Rank Application and the statement about yourself with your Leadership Service Project Workbook to your local council service center.

The contents of your application will be certified and the references you have listed will be contacted. After certification and reference verification, you will be contacted by the Eagle Scout board of review chairman, who will set your board of review date.

Eagle Scouts are recognized as a group of men who are outstanding in all that Scouting represents. I encourage you to become a member of this elite group.

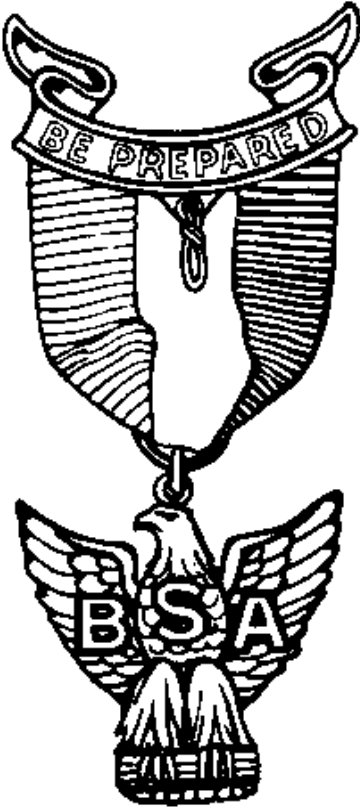
Sincerely,



**Chief Scout Executive
Jere B. Ratcliffe**

**Jere B. Ratcliffe
Chief Scout Executive
EAGLE SCOUT**

Eagle Scout Leader Service Project Workbook



Scout's name

Address

Telephone number

Email address

Unit number

District

Local council

Unit leader's name

Address

Telephone number

Email address

Unit advancement committee person's name

Address

Telephone number

Email address

Your Eagle Scout Leadership Service Project



How to Start

You have earned the Life Scout rank and are ready to begin your Eagle Scout service project. This workbook will assist you in planning and recording the progress of your project and in completing and submitting a final report.

The Requirement

"While a Life Scout, plan, develop, and give leadership to others in a service project helpful to your religious institution, school, or community. This project idea must be approved by your unit leader (Scoutmaster, Varsity Coach, Explorer Advisor), unit committee, and by the council or district advancement committee before you start. You must use the Eagle Scout Service Project Workbook, No. 18-927 in meeting this requirement."

Originality

Does the project for Eagle have to be original, perhaps something you dream up that has never been done before? The answer is "No, but it certainly could be." You may pick an Eagle project that has been done before, but you must accept responsibility for planning, direction, and following through to its successful completion.

Limitations

Routine labor (a job or service normally rendered) should not be considered. Work involving council property or other BSA activities is not permitted. The project also may not be performed for a business, be of a commercial nature, or be a fund raiser. (Fund raising is permitted only for securing materials or supplies needed to carry out your project.)

Size

How big a project is required? There are not specific requirements, as long as the project is helpful to a religious institution, school, or community. The amount of time spent by you in planning your project and the actual working time spent in carrying out the project should be as much as necessary for you to demonstrate your leadership of others.

Examples

A look at some projects other Scouts have done for their Eagle Award illustrates that your project may be to construct something or may be to render a service. Scouts have

- Made trays to fasten to wheelchairs for veterans with disabilities at Veterans Administration hospital.
- Collected used books and distributed them to people in the community who wanted and needed, but could not afford, books.
- Built a sturdy footbridge across a brook to make a safe shortcut for children between their homes and school.
- Collected and repaired used toys and gave them to a home for children with disabilities.
- Organized and ran a bicycle safety campaign. This involved a written safety test, equipment safety checking, and a skill contest in a bike rodeo.
- Surveyed the remains of an old Spanish mission and prepared an accurate map relating it to the present church.
- Built a "tot lot" in a big city neighborhood and set up a schedule for Boy Scouts to run it.
- Set up a community study center for kids with no place at home to do schoolwork.
- Trained fellow students as audiovisual aids for their school. Arranged for more than 200 hours of audiovisual work.
- Prepared plans for a footbridge on a trail in a national forest. Worked with ranger to learn the skills necessary to build the structure, gathered material and tools and then directed a Scout work group to do the construction.

Approvals

Before You Start

Your project idea must be approved by your unit leader, unit committee, and council or district advancement committee before the project is started. The following questions must be answered before giving this approval:

- Who will benefit?
- How will they benefit?
- What official from the group benefitting from the project will be contacted for guidance in planning the project?
- How many people will be recruited to carry out the project?

After Completion

Although your project was approved by your unit leader, unit committee, and council or district advancement committee before it was begun, the Eagle Scout board of review must approve the manner in which it was carried out. The following must be answered:

- In what ways did you demonstrate leadership of others?
- Give examples of how you directed the project rather than doing the work yourself.
- In what way did the religious institution, school, or community group benefit from the project?
- Did the project follow the plan?
- If changes were made, explain why the changes were necessary?

Filling Out the Form

As you plan and carry out your Eagle Scout service project, use these pages to record your plans and progress. Remember that others will be reading these pages. You should print, type, or write legibly using black or blue ink. Complete the form on a computer if you have access to an electric version. You add as many pages as needed to thoroughly complete the workbook.

National Eagle Scout Association

The National Eagle Scout Association was created in 1972 with the express purpose of bringing together Eagle Scouts of all ages so that they may be of greater service to themselves, their local councils, and their communities, thereby conserving and developing the manpower potential represented by those who hold Scouting's highest rank.

When you receive your Eagle badge, you will be eligible for membership in this elite association. You should give it serious consideration. Applications are available from your council service center.

PROJECT DESCRIPTION

Describe the project you plan to do.

What group will benefit from the project?

Name of religious institution, school, or community

Telephone No.

Address (location)

City

State

Zip Code

My project will be of benefit to the group because:

The concept was discussed with my unit leader on _____
Date

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's name

Date of meeting

Representative's title

Phone number

PROJECT DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out. Describe any safety hazards you might face and explain how you will ensure the safety of those carrying out the project.

If appropriate, include Photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

“BEFORE” PHOTOGRAPHS

Approval Signatures for Project Plan

Project plans were reviewed approved by

Religious institution, school, or community representative	Date	Scoutmaster/Coach/Advisor	Date
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Unit committee	Date	Council or district advancement committee	Date
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IMPORTANT NOTE: You may proceed with your leadership project only when you have

- Completed all the above mentioned planning details
- Shared the project plans with the appropriate persons

Obtained approval from the appropriate persons

CARRYING OUT THE PROJECT

Record the progress of your project. Keep a record of how much time you spent planning and carrying out the project. List who besides yourself worked on the project, days worked, the number of hours they worked each day, and the total length of time other assisted on the project.

If appropriate, list the type and cost of an materials required to complete the project. If your original project plan changes at any time, be sure and document what the changes was and the reason for the changes.

Hours I Spent Working on the Project

The length of time spent should be as adequate as necessary for you to demonstrate your leadership of two or more individuals in planning and carrying your project.

Hours I spent: planning the project _____ Carrying out the project _____
_Total hours I spent working on the project: _____

Hours Spent by Scouts, Venturers, or Other Individuals Working on the project

Name	Date	No. of Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total number of hours others worked on the project: _____

For a grand total, add the total number of hours you spent on the project to the total number of hours others worked on the project: _____

Materials Required to Complete the Project

Type of Material	Cost of Material
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Changes

List any changes made to the original project plan and explain why those changes were made.

Photographs

“AFTER PHOTOGRAPHS”

Including photographs of your completed project (along with “before” photographs on page 6) helps present a clearer overall understanding of your effort.

Approvals for Completed Project

Start date of project _____ Completion date of project _____

The project was started and completed since I received the Life Scout rank and is respectfully submitted for consideration.

Applicant's signature

Date

This project was planned, developed, and carried out by the candidate.

Scoutmaster/Coach/Advisor's signature

Date

Signature of the representative of religious institution, school or community

Date